

Overview of OIP's Website at oip.hawaii.gov

Visitors to the OIP site can access, among other things, the following information and materials:

- ▶ What's New at OIP and in open government news
- ▶ The UIPA and the Sunshine Law statutes
- ▶ OIP's administrative rules
- ▶ Important legislation and legislative history
- ▶ OIP's formal opinion letters – full text and summaries
- ▶ Formal opinion letter subject index
- ▶ Informal opinion letter summaries
- ▶ Informal opinion letter subject index
- ▶ Training guides, presentations, and other materials for the UIPA, Sunshine Law, and Appeals to OIP
- ▶ General guidance for commonly asked questions
- ▶ OIP's annual reports
- ▶ Model forms created by OIP
- ▶ Guides and links to the Records Report System
- ▶ Links to the State and County Calendars, data.hawaii.gov, and other good government agencies and websites in Hawaii and elsewhere

OIP's website at oip.hawaii.gov features nine main pages that can be accessed through links placed immediately below the state seal on the home page. The most frequently used pages can also be accessed through four large box links located on the right of the home page (What's New, Laws/Rules/Opinions, Training, and Contact Us). A brief description of each main page follows.

“What’s New”

OIP’s frequent What’s New articles provide helpful tips and current news regarding OIP and open government issues. To be included on OIP’s What’s New e-mail list, please e-mail oiip@hawaii.gov.

“Laws/ Rules/ Opinions”

The Laws/Rules/Opinions tab has a drop down menu that will take you to the following pages:

UIPA: a link to the complete text of the UIPA, with quick links to each section of the statute. Also, links to the Rules page; the UIPA Guide and training videos, along with additional guidance and forms; UIPA Record Request Log training and instructions; and information about appeals to OIP.

Sunshine Law: a link to the complete text of the Sunshine Law, with quick links to each section of the statute. Also, links to the Rules page; the Sunshine Law Guides and training videos, along with additional guidance and forms; and information about appeals to OIP.

Rules: links to OIP’s administrative rules for appeals to OIP in Sunshine Law and UIPA cases, and the complete text of OIP’s administrative rules for agency procedures and fees to process record requests made under the UIPA. Also provided are links to the Impact Statements, testimony, guides, and other materials relating to the rules, as well as Draft Rules being considered by OIP that would amend the current rules.

Opinions: this page has three sections, with explanations and links to the following:

Formal Opinions: link to the Formal Opinion Letter Summaries and Full Text page, as well as links to the UIPA subject matter index; the Sunshine Law subject matter index; a chronological list of all OIP formal opinion letters; and a table of statutes and rules cited in OIP opinion letters.

Informal Opinions: link to OIP’s Informal Opinion Letter Summaries page, where there are links to either Sunshine Law or UIPA informal opinions.

Court Opinions: links to a list of important court opinions and to selected opinions or OIP summaries/analyses of opinions.

“Legislation”

The Legislation page contains links to two other pages for (1) important pending and recent legislation and (2) legislative history of the UIPA, Sunshine Law, and other significant statutes.

“Training”

The training page provides all of OIP’s training materials and recent updates. There are training sections for the UIPA and Sunshine Law, as well as links to court opinions and explanatory materials about appeals to OIP.

“Forms”

The Forms page provides model forms created by OIP to facilitate requests for government records and agency/board compliance with the Sunshine Law and the UIPA, including the UIPA Record Request Log.

“Reports”

The Reports page has a drop down menu for (1) OIP’s annual reports, (2) OIP’s reports summarizing data from the state and county agencies’ UIPA Record Request Year-End Logs, and (3) special reports.

“Records Report System (RRS)”

This page explains and has guides and links to the Records Report System for the public and for agencies.

“State Calendar and Related Links”

This page contains helpful links to various external resources, starting with websites in Hawaii. Here, you will find links to the State and County Calendars showing the meeting agendas for all state or county boards. There are also links to other state or county good government agency websites, as well as a link to Hawaii’s open data site at data.hawaii.gov, where the UIPA Master Record Request Log results are posted by the state and county agencies.

To expand your search beyond Hawaii, you can also visit other U.S. federal and state as well as international sites concerning freedom of information, open data, and privacy protection.