# Request for the Office of Information Practices’ Concurrence for a Limited Meeting

## (HRS § 92-3.1)

Date:

Name of Board: Contact Person: Tel:

Fax: Email:

Board’s Attorney: Tel: Fax: Email: Date of Proposed Limited Meeting: Place/Location of Proposed Limited Meeting:

1. Type of Limited Meeting:

[ ]  location is dangerous to health or safety of the public

[ ]  public attendance is impracticable

1. Board has, after sufficient public deliberation at a prior regular meeting, determined by vote of two-thirds of all voting members that:

[ ]  the limited meeting is necessary and the location would be dangerous to the health or safety of the attending public

[ ]  the on-site inspection is necessary and public attendance is impracticable

Board has made this determination based upon the following:

1. Notice of the Limited Meeting under HRS § 92-7 (attach agenda):

[ ]  was filed on

[ ]  will be filed by

1. Required Videotape of the Limited Meeting:

[ ]  will be made

[ ]  Board requests a waiver of this requirement because:

# CONCURRENCE

## The Director of the Office of Information Practices has reviewed the request made for a Limited Meeting and:

[ ]  concurs

[ ]  does not concur

[ ]  waives the videotape requirement

If concurrence is granted above, the Board must:

1. provide notice in accordance with HRS § 92-7;
2. make no decisions at the Limited Meeting;
3. comply with all requirements of HRS § 92-9; and
4. videotape the meeting and make it available at its next regular meeting, unless this requirement is waived above.

Cheryl Kakazu Park

Director

Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_