SAMPLE
UIPA RECORD REQUEST LOG
WITH ENTRY ERRORS

	AP	AQ	AR	AS	AT	AU	AV	AW	AX	AY	AZ	BA
1	DAYS TO COMPLETE REQUESTS				SEARCH, REVIEW & SEGREGATION HOURS INCURRED							
2	AP	AQ	AR	AS	AT	AU	AV	AW	AX	AY	AZ	BA
3	# of Workdays to Complete ALL Requests	# of Workdays to Complete COMPLEX Requests	# of Workdays to Complete NONCOMPLEX, NONPERSONAL RECORD Requests	# of Workdays to Complete PERSONAL RECORD Requests	# of Search Hours Incurred for ALL Requests	# of Search Hours Incurred for COMPLEX Requests	# of Search Hours Incurred for NONCOMPLEX, NONPERSONAL RECORD	# of Search Hours Incurred for PERSONAL RECORD Requests	# of Review & Segregation Hours Incurred for ALL Requests	# of Review & Segregation Hours Incurred for COMPLEX Requests	# of Review & Segregation Hours Incurred for NONCOMPLEX, NONPERSONAL RECORD Requests	# of Review & Segregation Hours Incurred for PERSONAL RECORD Requests
4	Automatically calculated				Automatically calculated							
5	1		1		0.25		0.25					
6	18			18	0.50			0.50	0.25			0.25
7	22		22		0.75		0.75		3.00		3.00	
8	84	84			95.00	95.00			20.50	20.50		
9	# of days to complete; ALL requests	Days to complete; COMPLEX requests only	Days to complete; NONCOMPLEX requests	Days to complete; PERSONAL RECORD requests	Search hours; ALL requests	Search hours; COMPLEX requests	Search hours; NONCOMPLEX, NONPERSONAL RECORD requests	Search hours; PERSONAL RECORD requests	Review & segregation hours; ALL requests	Review & segregation hours; COMPLEX requests	Review & segregation hours; NONCOMPLEX, NONPERSONAL RECORD requests	Review & segregation hours; PERSONAL RECORD requests
10	125	84	23	18	96.38	95.00	0.98	0.40	24.10	20.50	3.00	0.60
11	31.25	84.00	11.50	18.00	24.10	95.00	0.49	0.40	8.03	20.50	3.00	0.60
12	1		1		0.23		0.23					
13	18			18	0.40			0.40	0.60			0.60
14	22		22		0.75		0.75		3.00		3.00	
15	84	84			95.00	95.00			20.50	20.50		