

**INDEX OF  
 “The Sunshine Law”  
 OIP OPINION LETTERS  
 (NOS. 90-35 THROUGH F16-01)**

**Op. Ltr. No.**

**A**

**ADJUDICATORY FUNCTIONS:**

Sunshine Law Exception for .....03-07, 04-14, 05-07

**ADMINISTRATIVE RULES:**

Open Meetings .....02-02

**B**

**“BOARD BUSINESS”:**

Generally .....01-01, 04-01, 04-04  
 Administrative matters .....04-01

**BOARD MEMBERS:**

Chance Meetings of .....01-01  
 Constitutional Rights of .....01-01  
 Non-board members ..... F16-01  
 Polling of ..... F15-02  
 Quorum of: See **QUORUM**  
 Who are .....01-01, 02-11

**C**

**CIRCUMVENTION OF STATUTE:**

By Delegation of Powers .....08-02

**COMMITTEES:** .....03-07, 03-08

Attendance by Non-members .....08-01

**COMMUNICATION:**

By Email .....04-01

**CONSTITUTIONALITY OF RESTRICTION ON SPEECH:**

Board Members .....01-01  
 Government Employees .....04-10  
 Public .....02-02, 04-10, 05-02

Contested Cases: See **ADJUDICATORY FUNCTIONS**

**COURT ORDERS**

Consent Decree ..... F16-01

# OIP Op. Ltr. Index

## Op. Ltr. No.

### D

#### **DEFINITIONS:**

Board.....	01-01, 03-01, 04-19, 05-01
Appointments to.....	01-01
Chance Meeting .....	01-01
Charter Schools.....	03-01
Connection to Government.....	01-01
Consider.....	07-06
Created by Resolution .....	08-02
Created by State Law .....	04-19
Delegated Powers of a Board .....	08-02
Jurisdiction.....	01-01
Minutes.....	F14-02
Official Business: See “ <b>BOARD BUSINESS</b> ”	
Privacy .....	06-07
Quorum.....	01-01
Receipt of Government Funds or Services .....	01-01

#### **DEPARTMENTS AND AGENCIES:**

##### **COUNTY AGENCIES**

City and County of Honolulu	
City Council.....	02-02, 02-11, 08-02
Landfill Selection Committee .....	04-01
Mayor’s Office .....	05-01
Neighborhood Boards .....	01-01
Police Commission.....	03-07
County of Hawaii	
County Clerk.....	06-06
County Council .....	05-02, 06-05, 07-02
County of Kauai	
County Council .....	02-11
Department of Planning	
Planning Commission .....	03-08
County of Maui	
County Council .....	02-09, 02-11, 08-01, F16-01
Department of Planning	
Planning Commission .....	07-10
Salary Commission.....	07-06

##### **STATE EXECUTIVE AGENCIES**

Agriculture, Department of	
Board of Agriculture.....	03-06
Budget & Finance, Department of	
Employees’ Retirement System (ERS) .....	92-27
Business, Economic Development & Tourism, Department of	
Hawaii Community Development Authority.....	06-01
Land Use Commission.....	03-13
Education, Department of (DOE)	
Board of Education .....	06-07
Charter School Boards .....	03-01, 05-09

**OIP Op. Ltr. Index**

**Op. Ltr. No.**

**DEPARTMENTS AND AGENCIES: (cont.)**

**STATE EXECUTIVE AGENCIES: (cont.)**

Land & Natural Resources, Department of  
Board of Land and Natural Resources .....F14-02  
Natural Energy Laboratory of Hawaii .....06-02  
State Historic Preservation Division.....03-22  
Office of Hawaiian Affairs .....F15-02

**JUDICIARY**

Oversight Committee for the First Circuit Family Court .....03-20

**L**

**LEGISLATIVE HISTORY- CHAPTER 92, HAWAII REVISED STATUTES**

Executive Meeting.....03-07, 06-05  
Informational Meetings ..... F16-01  
Permitted Interaction .....02-11

**LIMITED MEETINGS**

“Guest” Limited Meetings ..... F16-01

**M**

**MEETINGS:**

Actions: See **DELIBERATION AND DECISION MAKING**

Agendas: See **NOTICE AND AGENDA**

Audiotape Recordings of .....02-06, 03-22  
Cancellation of.....05-07  
Delay in Commencement of.....05-11  
Deliberation and Decision Making  
Generally .....01-01, 01-06, 02-09, 04-04,  
05-04  
Items Not on Agenda .....05-02  
Items Cancelled from Agenda .....05-07  
Discussions Outside a Meeting, Generally (see also Permitted Interactions).04-01, 05-15, F16-01  
By E-mail .....04-01  
Executive Meetings  
Amendment of Agenda to Add Executive Session Item .....06-05  
Announcement of Purpose.....03-22, 04-14  
Attendance at .....03-12  
Attorney Consultation .....03-12, 03-17, 03-22, 06-05,  
06-07  
Cancellation if Statutory Purpose Does Not Apply .....03-22  
Confidentiality Required by State or Federal Law.....04-14, 05-04  
Closing Building During.....05-11  
Disclosure of Vote .....06-07  
Generic Agenda Entries .....03-22, 06-05  
Officer or Employee, Hire, Evaluation, Dismissal.....05-04, 06-07  
Provisions Allowing Closed Meeting Strictly Construed .....06-05  
Purpose Specified by Statute Only .....03-22, 04-14  
Shielding Identity of Participants .....05-11  
Voting in .....03-07  
Location of .....05-11

# OIP Op. Ltr. Index

## Op. Ltr. No.

### **MEETINGS: (cont.)**

Multiple Boards, of.....	01-01
Minutes of: See <b>MINUTES</b>	
Notice: See <b>NOTICE AND AGENDA</b>	
Transcripts of .....	02-06, 03-22

### **MINUTES:**

Generally .....	92-13, 92-27, 02-06, 03-07, 03-12, 03-13,03-15, 03-20, 03-22, 04-01 06-07
Approval of .....	02-06, 03-13
Reflections of Non-member Views .....	03-13, F14-02
Required Contents .....	03-13, F14-02
Executive Meeting, of.....	03-22, 06-07
Testimony Not Required to be Reflected .....	F14-02
Transcripts .....	02-06, 03-22

## N

### **NOTICE AND AGENDA:**

Administrative Matters .....	05-02 07-02
Amendments to Agenda.....	01-06,06-05,07-02,07-10
Bills and Resolutions .....	02-09
Cancellation of Agenda Items .....	03-22,05-07
Testimony not Required.....	07-03
Documents Referenced in Agenda.....	03-08
Generic Entries .....	06-05, 07-02
Matters not on Agenda, Discussion of .....	05-02
Notice of Action on Agenda Item.....	07-06, F16-01
Notice of Executive Meeting .....	03-22 06-05
Reports .....	F16-01
Sufficiency of Agenda.....	01-06,02-09,03-22,05-11, 06-05, 07-02, 07-06, F16-01
Time to File.....	06-06
When Required.....	01-01,01-06,02-09,03-08, 06-05, 07-02

## P

### **PERMITTED INTERACTIONS:**

Generally .....	01-01, 02-11, 04-01, 05-15, 06-02
Officer selection.....	02-11
Informational Meetings .....	F16-01
Investigative Task Force .....	06-02, F16-01
Serial Communications.....	04-01, 05-15

## Q

<b>QUORUM:</b> .....	01-01, 02-11
----------------------	--------------

## R

<b>REPORTS</b> .....	F16-01
----------------------	--------

**OIP Op. Ltr. Index**

**Op. Ltr. No.**

**ROBERT'S RULES OF ORDER:**.....03-13, 07-02

**S**

**STATUTORY CONSTRUCTION:**

Absurd Result.....07-06  
Conflict Between Requirements of Sunshine Law and another Statute.....01-06, 05-04, 05-09  
"Consider" .....07-06  
Consistent with Purpose, Other Provisions .....06-05, 07-06  
Exceptions Narrowly Construed .....03-12, 06-02, 06-05  
Executive Meeting.....06-05  
Legislative History: See **LEGISLATIVE HISTORY**  
Minutes, Sufficiency of.....F14-02  
Open Meetings Provisions Liberally Construed .....01-01  
Other Laws, Interaction with.....01-06, 05-07, 06-07

**T**

**TESTIMONY:**

Anonymous Testimony.....04-09  
Cancelled or Postponed Agenda Items .....07-03  
Copies.....04-09  
Designation As .....03-06  
Disclosure Under the UIPA.....04-09  
Email & Facsimile.....03-06  
Executive Session Items .....F15-02  
Form Of.....03-06  
Generally .....01-06, 03-22  
Identity of Testifier .....04-09  
Limitations On .....02-02 06-01, 07-10  
Minutes, Participants' Views Reflected In .....03-13, F14-02  
Previous Opportunity, Effect of.....01-06  
Right to Testify.....03-22, 04-09, 05-07, 06-01,  
07-10  
    Government Employee .....04-10  
    Items Not on Agenda .....05-02  
    Question to or from Board.....06-01, 07-10  
Sign Up .....02-02  
Time Limits .....02-02, 06-01  
Timing of.....06-01

**V**

**VIOLATION, LEGAL EFFECT OF:**.....01-06, 07-02